



## 2025 TMC Trailers Trucking Industry Show - TERMS & CONDITIONS

### TRADE and SHOW DAYS

- The 2025 TMC Trailers Trucking Industry Show Trade Day commences on Friday 7<sup>th</sup> March 2025 at 9am.
- The gates will open to the public at 9 am Saturday 8<sup>th</sup> March 2025 and close at 4 pm.
- Exhibitors must have their stands fully operational during the advertised opening hours of the Show. Personnel must be in attendance between 9 am to 4 pm on Saturday 8<sup>th</sup> March 2025.

### EXHIBITS

- The Show Office is in the sealed area, on the Corner of Gould Ave and Deans Ave, near the Curlett Road Entrance.
- Exhibitors must advise the content of the display for approval before packing in.
- Advance notice is required to NZ Trucking Association of any external contractors an exhibitor has engaged before and during packing-in to [info@trucking.nz](mailto:info@trucking.nz)
- The Show Manager, or other person appointed by NZ Trucking Association, has the power to enter an Exhibitor's site at any time and remove any article, sign, picture or printed matter which in his/her opinion may offend the public, or is not in keeping with the requirements of the TMC Trucking Industry Show.
- Exhibitors must display the company name and site number, minimum A4 size, in plain view for identification purposes.
- The grounds will be marked out in the weeks before the Show and exhibits can be set up from Thursday 6<sup>th</sup> March at 8 am, please note security will be on site from Wednesday 5<sup>th</sup> March at 5 pm until Monday 10<sup>th</sup> March at 10 am.
- Food Vendors must pay the registration fee and bond before the show.
- Food vendor vehicles may be left at the venue overnight on Friday if vending on Friday and Saturday (24-hour Security on site)
- No camping is allowed
- All displays and Friday food vendors must be set up by 9 am Friday 7<sup>th</sup> March 2025. Saturday food vendors must be set up by 8.30 am Saturday 8<sup>th</sup> March 2025.
- Food vendors and exhibitors must not, under any circumstances, move from the site allocated by Show Organisers.
- All sites will be measured using the NZ Trucking Association's measuring wheel. This measuring wheel will be the official measurement tool for all display sites.
- If you use your own/business marquee or gazebo it must be safely and appropriately secured. Please request an underground services map, as a guideline when planning your site display. You must then submit your site plan for approval before 1<sup>st</sup> February 2025 for sign-off by Show Organisers.
- All excavations, tent pegs, etc. must be 2 metres inside all roadway curbing. All Park services (power, water, and irrigation) are situated underground. Exhibitors are required to contact the Show Manager – Carol McGeady on 021 252 7252 before driving any pegs or making any excavation on their sites, as in many cases services are buried within the boundaries of a site. If an Exhibitor causes damage to underground services and has not checked the location of the services with the Show Manager or followed instructions, they will be liable for all costs to repair the damage. Please request an

underground services map before the show, for a guideline when planning your site display. There are high voltage power cables underground so please communicate to your staff the danger and requirement to liaise with Show Management.

- Exhibitors must take all steps to ensure their site is returned to its original condition before packing out.
- The use of amplifiers or loudspeakers by Exhibitors is at the discretion of the Show Management.
- Rubbish on Sites: Any Exhibitor leaving rubbish on sites will be liable for a fine of \$500 and the cost of removing the rubbish.
- Exhibitors cannot distribute any printed material for their company from any location on the Showgrounds except within the boundaries of their own site unless prior permission is granted by the Show Manager.
- Damage caused to any marquee or park property during the Show by an Exhibitor, or their display will be the responsibility of the Exhibitor. Exhibitors are to take due care in setting up and dismantling exhibits.
- Contact Debbie Neame on 027 343 8682 for any questions or issues.

## **PHOTOGRAPHERS**

- Photographers must register with the Show Organisers before the Show by emailing [info@trucking.nz](mailto:info@trucking.nz) before entering the Showgrounds. Alternatively, on arrival, register at the Show Office on the corner of Gould Avenue and Deans Avenue.
- Photographers are NOT permitted to take photos or video outside the park grounds. No photos/videos are to be taken from the side of the road or motorway.
- Photographers must sign and adhere to the terms and conditions included in this document. Failure to comply will mean you will be asked to leave.
- Photographers must follow the instructions of Show Organisers, Show Staff, or Volunteers.
- Photographers in or near the park, outside public opening hours, must wear hi-vis and closed-in shoes/boots

## **ELECTRICITY**

- Power is not included in site fees.
- Site power and lighting requirements are to be ordered using the Show Power order form. Any power and lighting requested after pack-in MUST be ordered using the Show Power order form, available at the show office and approved by Show Organisers.
- All portable electrical equipment on site must have a current electrical test and tag, complying with NZS3760 wiring regulations. All food vendors must have a current electrical WOF NZS3019.

## **INSURANCE AND SECURITY**

- Exhibitors are advised to arrange insurance cover for their property.
- All Exhibitors must have public liability insurance for not less than \$2,000,000 (two million dollars). A Certificate of Liability Insurance must be received by the Show Organisers before pack in. The Show Organisers will not be responsible for any claim against or by an Exhibitor.
- During non-Show hours 5 pm to 8 am, the Park will be patrolled by security guards. This will start from Wednesday 5th March 2025 at 5 pm through to Monday 10th March 2025 at 10 am inclusive (during non-business and Show hours). During Show hours, security issues should be directed to NZ Police.
- The Show Organisers, event staff, and volunteers will exercise reasonable care in the organisation and conduct of the event; however, they shall not be held liable for any loss, damage, injury, or inconvenience incurred by any participant, attendee, or third party as a result of attending or participating in the event, whether caused by negligence, default, or otherwise, to the fullest extent permitted by law

## **VEHICLES**

- All traffic management rules and signs must be obeyed in and around Canterbury Agricultural Park.
- No vehicles are permitted to remain inside the Show area during Show hours unless on the Exhibitors site and as part of the overall display. Failure to comply will result in the vehicle being towed at the owner's expense.
- Ignition keys must be removed from all vehicles not in use within the display areas.
- Parking is available in the public parking areas from Thursday - Sunday. No exhibitor parking is available at the sites
- Drivers must hold a valid licence for the vehicle being driven e.g. truck, car
- Please avoid driving on the grass and use driveways as much as possible
- Maximum vehicle speed on roads in the Showgrounds during the Show is 10km/h. All roads within the Showgrounds are for pedestrian access. Vehicles must give way and drive with extreme caution.
- Public safety is paramount – No unauthorised vehicles are to be driven inside the perimeter fence between 8 am and 4.30 pm during both Trade and Show Days.

## **EXHIBITOR ADMISSION**

- Admission of Exhibitors through gates on Show days requires an Exhibitor Pass. (2 x passes per site)
- Tickets will be available at the Show Office on Thursday 6<sup>th</sup> March – receipt of full site payment is required. Tickets are required for entry to the Showgrounds on Saturday 8<sup>th</sup> March. No ticket, then payment of \$15 per person is required. No exceptions.
- Additional Exhibitor Passes for Saturday 8<sup>th</sup> March may be purchased at gate entry for \$15.
- An Exhibitor pack and information can be collected at the Show Office in the sealed area, on the Corner of Gould Ave and Deans Ave, near the Curlett Road Entrance.

## **HEALTH AND SAFETY**

- The Show Organisers are continually reviewing its Health and Safety plan and reserves the right to change any terms relating to Health and Safety during the year.
- Exhibitors must follow the instructions of Show Organisers, Show Staff, or Volunteers at all times.
- All visitors to the park outside public opening hours must wear hi-vis and closed-in shoes/boots while in the park
- BBQs are only permitted on Friday 7<sup>th</sup> March. No BBQs are permitted on Saturday 8<sup>th</sup> March 2025.
- Alcohol is not permitted at any time, including pack in or public opening hours - unless authorised by the Show Organisers.
- Alcohol will be available for purchase at specified events
- Exhibitors must comply with local body bylaws and requirements and Acts of Parliament (including Health and Safety at Work Act 2015 and its amendments), which govern the erection of structures, sale of liquor, the display and/or sale of machinery, vehicles, and/or other products or goods of the Exhibitors and Aviation Safety Regulations. Exhibitors are responsible for preparing and monitoring a Health and Safety audit of their site by identifying, isolating, or managing any potential hazards for staff, volunteers, contractors, and the public.
- Exhibitors are responsible for briefing all staff and volunteers working on their site regarding Health and Safety planning and monitoring of their site.
- Any moving display must be fenced off, with warning signs attached to the fenced area.
- Exhibitors with a moving display must submit plans for approval to Show Organisers before 1<sup>st</sup> February 2025.
- No combustible or volatile materials allowed on the Showgrounds.
- No electric vehicle charging allowed on the park
- All Exhibitors using a heating appliance or apparatus must provide an appropriate non-flammable separation area of at least two metres wide between the public and the apparatus.

- There is to be NO SMOKING inside any Marquees, or Showgrounds buildings.
- No Exhibitor shall install or maintain any LPG container greater than 15kg without having a Certified Gasfitters Certificate. All compressed gas cylinders must be secured against tipping and must have snap couplings.
- Each Exhibitor must keep all display equipment and signs within their allocated site boundaries.
- All tent and marquee pegs must be covered with sandbags or shrubs, as must other dangerous spikes, protruding objects, etc.
- The Show Manager reserves the right to order immediate removal from the Showgrounds of any Exhibits he/she considers dangerous, offensive, or unmanageable.
- Exhibitors must ensure that they keep walkways clear and that no dangerous equipment or chemicals are accessible to the public.
- Exhibitors are reminded that no Exhibits shall be removed from the Showgrounds until after 5 pm on Saturday 2025. Alternatively, pack-out is available on Sunday 9<sup>th</sup> March from 6 am to 12 pm. Vehicles must not be driven inside the exhibiting area between 9 am and 4 pm on the day of the Show.
- A first aider is stationed at the KidsZone and first aid kits are located at the Show office and KidsZone. In an emergency, please dial emergency services on 111.
- The emergency meeting point is on the sealed area TR GROUP truck relay course on Deans Avenue.
- Accidents and hazards must be reported to the Show Office.
- Any Exhibitor providing their own marquee over 100sqm or any structure over 100sqm is required to have a building permit.

#### **FOOD AND FROZEN CONFECTIONARY**

- The sale of food or confectionary lines, other than from approved outlets, is prohibited.
- If you are preparing and selling food at the Show you will require a Christchurch City Council Food Licence.
- The Show Organisers reserve the right to restrict food vendors and exhibitors from selling or distributing any frozen confectionery/slushies/ice cream product in accordance with any signed sponsorship agreement.

#### **USE OF EXHIBITOR INFORMATION**

By completing a Trade Application Form the Exhibitor agrees, and the Show Organisers acknowledge that:

- Exhibitor information details can be shown as part of The Trucking Industry Show information.
- Exhibitor details can be made available to the media for use in compiling the Show newspaper/online supplements, for human interest stories, as well as for programme preparation and for the Trucking Industry Show to use in promotional and educational material about the Show.

#### **REMOVAL OF TRADE EXHIBITS**

- Dismantling of sites may take place any time after 5 pm Saturday 8<sup>th</sup> March 2025 once the Show is closed to visitors.
- Any contamination or damage to sites caused by Exhibitors will be the responsibility of the Exhibitor to rectify.

#### **CANCELLATION**

- In the event the Show Organisers find it necessary to cancel or postpone the Show, this contract will cease to operate upon notice to that effect, signed by the Show Manager, being served on the Exhibitor in any of the following ways; emailing to the contact listed or by handing or offering it to any person, who appears or is thought by the Show Manager to be, an agent or employee of the Exhibitor.
- The Show Organisers shall not be liable to the Exhibitor for any compensation whatsoever because of the cancellation or postponement of the Show.

- No refunds.

**DISPUTE RESOLUTION**

- In the event a dispute arises, both parties shall meet and endeavour to resolve such dispute by good-faith negotiation within seven (7) working days of the dispute first arising.
- If the parties are unable to resolve the dispute by negotiation, either party may refer the dispute to the determination of a single arbitrator appointed by the mutual agreement of the parties.
- If the parties cannot agree on an arbitrator within three (3) working days of attempting to do so, either party may apply to the President for the time being of the New Zealand District Law Society to appoint an independent arbitrator. Both parties agree this appointment will be binding on them.
- Any dispute referred to arbitration pursuant to a clause shall be determined in accordance with the provisions of the Arbitration Act 1996.

**GENERAL CONDITIONS**

- If the Show Organiser fails to enforce any terms or to exercise its rights under these terms of trade at any time, they have not waived those rights.
- If any provision of these terms and conditions is held to be invalid or unenforceable for any reason, the remaining provisions shall remain in full force and effect.
- Show Organisers, show employees, contractors, and agents may deliver notices to you by sending them to an email address that you have notified us.
- We may serve notices to you by email or by personal delivery.
- These terms and conditions are governed by the laws of New Zealand.

**FORCE MAJEURE**

- Neither party will be liable to the other party to the extent a Force Majeure Event prevents (or will prevent) a party (Affected Party) from performing or complying with any of its obligations under this Agreement. The Affected Party is required to notify the other party of the Force Majeure Event as soon as reasonably possible and take all reasonable steps to minimise any loss, damage or delay resulting from any Force Majeure Event.

**DISCLAIMER**

- The New Zealand Trucking Association, as the organisers of the 2025 TMC Trailers Trucking Industry Show, strive to provide a safe, enjoyable, and informative event for all participants. However, we do not assume responsibility for any personal injury, loss, or damage to property that may occur during the event. All exhibitors, attendees, and participants acknowledge that they are attending the event at their own risk and are responsible for their safety and the security of their property. The NZ Trucking Association is not liable for any financial loss resulting from event changes, cancellations, or unforeseen circumstances beyond our control.
- By attending the show, all participants agree to comply with the event’s health and safety regulations and respect any guidelines set by the organisers, exhibitors, or the event venue.
- By signing this document, you agree to the Terms and Conditions listed above for you and your employees entering the Canterbury Agricultural Park for the 2025 TMC Trailers Trucking Industry Show.

Company Name.....

Full name .....

Signature .....

Date .....